



## DO YOU HAVE A SMARTPHONE OR TABLET?

### You can Bring Your Own Device (BYOD) if you want help at a SARS branch

Before visiting, you will need to download the SARS MobiApp on your smartphone or iPad.



#### STEP 1

Use Google Play store (for Android 5 or later devices) or App Store (iOS Devices - iOS 10 or later) or Huawei app gallery to search for the 'SARS MobiApp'.



#### STEP 2

Download and install on your device.



#### STEP 3

Register, if you are not registered.

**Note:** If registered, log in with your username and password. If login details are forgotten, click on Forgot Username and/or Password.

### Uploading supporting documents using your smart device

**STEP 1:** To upload the required supporting documents while on your app, click on the "Upload/View Docs" icon displayed on your **Work** page. This will take you to the **Supporting documents** page.

**STEP 2:** Tap on **Add Documents** at the bottom of your page. Browse through your device to find your document(s). Take note that the maximum document size must be 5MB and no more than 10 files.

**STEP 3:** Click on **Upload**. The document(s) will be uploaded to the Supporting Documents page.

**STEP 4:** Click on **Submit Documents**.

**SARS business hours:** Monday, Tuesday, Thursday, Friday: 08:00 – 16:00, Wednesday: 09:00 – 16:00. Appointment bookings can be made on the SARS website or by sending an SMS to 47277 or via the SARS Contact Centre.

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sars.gov.za | 0800 00 7277



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