# **Multilect Administrators (Pty) Ltd**

FSP Number: 45364

4<sup>th</sup> Floor, Rosebank Corner

191 Jan Smuts Avenue, Parktown North, 2196

PO Box 3029, Saxonwold, 2132

Tel: 27 (0)11 274 6160 Email: admin@multilect.co.za

# MULTILECT UMBRELLA PROVIDENT FUND

(Administered by Multilect Administrators (Pty) Ltd) SARS Approval Number: 18/20/4/09701 FSCA Registration Number: 12/8/27239

## **APPLICATION FORM**

MEMBER DETAILS						
Title:			First Names:			
Surname:			Date of Birth:			
ID Number:			Gender:			
Marital Status:			Tax Office:			
Tax Number:						
	N	MEMBER CON	TACT DETAILS			
Postal Address:			Physical Address:			
Postal Code:			Postal Code:			
Tel No: (h)			Tel No: (b)			
Fax No:			Cell No:			
BENEFICIARY DETAILS						
In terms of the Pension Funds Act, a member's dependants and persons who are not dependants but who are nominated by the member must be taken into account by the Trustees when they decide the shares and the manner in which lump sum benefits are to be paid on the death of the member. To enable the Trustees to make a decision (if necessary), please complete the following: DEPENDANTS: (Children automatically qualify as dependants and should be listed here)						
First Names	Surname	Date	of Birth	Relationship to Member	Share of Benefit	
Financial Services Provider's	Initials				Applicant's Initials	

# **EMPLOYER AND CONTRIBUTION DETAILS** My Employer is: \_\_\_\_\_ R \_\_\_\_\_p.m. **Fund Salary** R \_\_\_\_\_p.m. Contribution % **INVESTMENT SELECTION** TO BE MADE IN CONSULTATION WITH THE FINANCIAL SERVICES PROVIDER WITH PARTICULAR REFERENCE TO YOUR RISK PROFILE AS % To be Invested Investment Manager Investment Portfolio **ADMINISTRATOR'S FEES** All Contributions ❖ Annual fund administration fee of 0.5% plus VAT on all portfolios. Administration fee levied on contribution at 5% + VAT of contribution paid. DECLARATION 1. I hereby warrant that the information given is true and correct and should I be admitted to membership of the Multilect Umbrella Provident Fund ('the Fund'), this declaration together with any variation thereto shall form the basis of my participation in the 2. I hereby authorise the Fund to pay all charges specified herein and to deduct such charges from the investment. 3. I understand that the investment into the selected investment portfolios shall be made at the end of the month in which the duly completed application form and cheque/deposit have been received by Multilect Administrators (Pty) Ltd. Financial Services Provider's remuneration: \_\_\_\_\_\_\_% plus VAT of my contribution as a fee for the services that were rendered. I authorise the administrator to pay an ongoing advisory fee to the financial advisor of \_\_\_\_\_\_\_% per annum plus VAT of the market value of the assets determined quarterly. Where no financial adviser is appointed, I acknowledge that I understand the risks associated with my investment portfolio selection and I indemnify the Trustees and administrator from any losses which I may incur due to my investment portfolio selection. Signature of Applicant Date

Date

PLEASE NOTE THAT THE FOLLOWING DOCUMENTATION HAS TO ACCOMPANY THE APPLICATION FORM

- # Copy of Identity Document (or Passport in respect of non-residents)
- # Proof of physical address

Signature of Financial Adviser

### MULTILECT UMBRELLA PROVIDENT FUND

The Multilect Umbrella Provident Fund is designed for the accumulation of retirement benefits during employment.

### Please Note:

1. Members are able to access their benefits only on withdrawal, death or retirement. The benefits payable will always be the equitable share standing to the credit of the member.

## Investment of the Benefit

Multilect Umbrella Provident Fund has no restrictions or loyalties in terms of investment portfolio or asset manager choice.

The growth of your benefit will be based on how you elect to invest the benefit. Within the Multilect Umbrella Provident Fund should you wish to change your investment decision at any time, generally this will be possible with one complete month's notice (some investment products impose longer notice periods).

Other than subject to any restrictions imposed by your investment managers you are able to direct the investment of your benefit to any investment product that complies with the prudent investment guidelines laid down by the Pension Funds Act. Most retirement fund investment managers' products for group funds comply automatically. Prudent Investment Guidelines means that no more than 75% of the portfolio may be invested in company shares, with the balance to be invested in more stable investments such as cash, property and government bonds. Most portfolios tend to invest only between 50% and 70% in company shares. Further, a portfolio is limited to investing a maximum of 5% in any one company, other than large capitalised value / blue chip companies, where a maximum of 15% is permitted.

Generally the best advice given to long-term investors is to invest in a moderate risk portfolio. These portfolios do have exposure to company shares but this exposure is generally focused on larger, more stable companies. Exposure to company shares means that the portfolio is subject to the volatility of the South African and international stock markets but with some cash, properties and bonds to balance the portfolio, this volatility is moderated to a degree. Being long-term investments, short-term volatility is normally acceptable for the sake of long-term performance.

Investment decisions should be taken after consultation with your Financial Adviser and in accordance with your risk profile in terms of age and other assets. It is generally recommended that as an investor approaches retirement age portfolio selection should be weighed towards investment portfolio which offer low risk/capital protection.

Signature of Applicant	Date
Signature of Financial Adviser	Date
Name of Financial Advisor:	
Financial Services Provider:	
Financial Services Provider Registration Number:	

I confirm that I have read the above and discussed my investment selection with my Financial Adviser.